Use & Care of Face Coverings and Face Shields

Face covering
Includes both cloth and disposable face coverings

SUGGESTED USE
WHEN TO USE
At all times and in all places (both outside and inside), except by students in their assigned residence hall rooms; by employees when alone in a private, unshared lab or office; when traveling alone in a private vehicle; and when exercising outside in a way that maintains 6 feet of distance from other people.
Face coverings must be worn when traveling outside with other people.
See additional guidance

Face shield
Includes Badger Shield, Badger Shield+ and other shields

SUGGESTED USE
WHEN TO USE
Provides additional barrier for large droplets. Consider use when instructing involves moving around room for check-ins. Always wear a face covering with a face shield.

DO NOT SHARE FACE SHIELDS
Badger Shield+ offers minimal protection. It is not recommended unless absolutely necessary. Badger Shield+ cannot be used with a face covering.
### Face covering
Includes cloth face coverings and disposable face coverings

**CARE**

**DO NOT SHARE FACE COVERINGS**
Use proper hand hygiene. Clean hands before applying and after removing face covering.

**FREQUENCY OF CLEANING**
Wash after each use.

**HOW TO WASH A CLOTH FACE COVERING**

**Washing Machine:** Wash like regular laundry. Use detergent and warmest water possible.

**Wash by Hand:** Soak mask in a bleach solution for 5 minutes. Rinse thoroughly with cool water.

**HOW TO DRY A CLOTH FACE MASK**

**Dryer:** Use the highest heat setting and leave in dryer until completely dry

**Air Dry:** Lay flat on clean surface. Allow to completely dry (in direct sunlight if possible). Store in a clean location

**WHEN TO DISCARD AND REPLACE:**
- If signs of damage (all masks)
- At end of day’s use or sooner if soiled (disposable masks).
- To supply: see PPE Procurement

### Face shield
Includes Badger Shield, Badger Shield+ and other shields

**CARE**

**FREQUENCY OF CLEANING**
Disinfect the visor daily or sooner if soiled.

**HOW TO WASH A FACE SHIELD**

1. Clean the work surface before and after disinfecting.
2. **If soiled, wash before disinfecting.** Wash visor with soapy water. Rinse with clean water.
3. **Disinfect the face shield.** Spray or wipe disinfectant (Oxivir Tb, etc.) onto visor only. Avoid bleach-based products. Keep visor wet for required contact time.
4. Air dry or wipe dry with clean cloth. An anti-fog wipe/spray may be used after drying.
5. Store in a clean location

**WHEN TO DISCARD AND REPLACE:**
If signs of damage or non-visor parts are soiled. To supply: see PPE Procurement