

Daily Cleaning and Disinfection to Prevent the Spread of COVID-19

Last updated: July 23, 2020

This plan outlines the procedures applicable to campus daily cleaning starting August 17, 2020 to coincide with the return of faculty, staff, and students.

The Centers for Disease Control and Prevention (CDC) advises enhanced cleaning and disinfection of workplaces to minimize the spread of COVID-19.

Cleaning and disinfection is a shared responsibility among everyone on campus; maintaining a healthy environment requires frequent and ongoing effort throughout the workday. In order to protect our campus employees, students, and visitors, work units should develop a cleaning and disinfection plan to protect the persons in their area. Please refer to the [Cleaning and Disinfection Guidelines for Work Units](#) to understand your role.

If you have questions regarding this guidance, please address them to occmmed@uhs.wisc.edu.

General Custodial Cleaning and Disinfecting

Environment Health & Safety (EH&S) and the Medical Advisory Team have prescribed cleaning and disinfection protocols that comply with guidelines from the Centers for Disease Control and Prevention (CDC) for preventing the spread of coronavirus.

Custodial services in campus buildings has been modified and enhanced to focus on mitigating hazards relating to the transmission of SARS-CoV-2. The university's custodial cleaning program follows the CDC's cleaning and disinfection guidance to clean high-touch areas such as door handles, elevator buttons, public areas, and restrooms. Cleaning and custodial staff have also increased the frequency of cleaning and disinfection activities across campus as an additional preventive measure.

Services Provided

The following services are performed each official business day, normally in the evening or nightly during low occupancy.

- *Classrooms:* Wipe down and disinfect classrooms desks, podiums, lecterns in scheduled classrooms and remove trash. *The list of instruction spaces included in this service is being developed and departmental coordination is required.*
- *Restrooms:* Clean, disinfect, and restock restrooms.
- *Common Spaces:* Wipe down and disinfect high-touch areas in public spaces such as elevator controls, door handles to public spaces, handrails, etc.
- Remove trash and recycling from building common areas (hallways, lobbies, etc.).
- *Breakrooms/Kitchenettes:* Wipe down and disinfect uncluttered countertops and tables in break rooms/kitchenettes. Clean floors and remove trash from breakrooms and kitchenettes.

Occupants need to take responsibility for increased disinfection of breakrooms throughout the day.

Suspended Services

- *Unscheduled Classrooms* that are not used for online or in-person instruction will not be serviced.
- *Private offices, labs, and conference rooms:* No cleaning or removal of trash/recycling will be conducted for private offices or labs, or conference rooms. Occupants should put their trash in a nearby dumpster or a central trash/recycling receptacle.

The Building Manager should contact the applicable Custodial Supervisor if there are any questions.

Mid-Day Additional Cleaning

The following additional service points have been included as part of the service enhancement.

- *Included Buildings:* Classroom areas of classroom buildings.
- *Performance Time:* approximately 10:00 a.m. to 2:00 p.m.
- *Focus Areas:*
 - External door handles inside and out
 - Wall elevator controls, in-car controls, and handrails inside elevator
 - Outside classroom door handles
 - Fire and corridor door handles
 - Drinking fountains
 - Restroom outside door handles
 - Accessibility door operational hardware
- *Fogging/Wide-area Spraying:* Conducted only in areas where surfaces may remain wet without causing a safety hazard. Spraying/fogging shall not be conducted in areas of ongoing food preparation or dining. EH&S will evaluate task-specific PPE requirements.

Using a Disinfectant Suitable for SARS-CoV-2

Campus has selected Oxivir Tb as a disinfectant solution for most applications. It is listed as an [EPA recommended product](#) for its effectiveness against COVID -19.

- Users are cautioned to read the label and use only as directed. It is intended for use on non-porous surfaces.
- Proper use requires the heavily soiled surfaces to be clean of foreign material before using Oxivir Tb. The surfaces could be cleaned with any normal soap solution or cleaning product.
- The “contact” or dwell time for inactivating the COVID -19 virus with Oxivir Tb is one minute. The surfaces should be sprayed from 6-8 inches for full effectiveness, and the surface needs to remain wet for one minute. After a minute, the surface can be wiped dry, rinsed, or allowed to air dry.
- There are other disinfectants that are effective against SARS-CoV-2 (the virus responsible for COVID-19). The EPA is responsible for reviewing these products, and this information is available on the [EPA website](#).

If an alternative product is selected, the product label must be reviewed and followed, and appropriate personal protective equipment shall be used. When cleaning electronics or equipment, ensure disinfectant used follows manufacturer recommendations.

- Review the Safety Data Sheet for the product: Be familiar with the hazards and requirements associated with the product used. Check to be sure the necessary personal protective equipment is available and used.
- Follow the appropriate contact time: After a work surface is verified to be visibly clean and wiped with disinfectant, the surface must be kept damp with the disinfectant product for the time recommended on the label.
- Handwashing: Hands should be washed for 20 seconds following cleaning and removal of PPE. Use existing handwashing facilities when possible. When not feasible, alcohol-based hand sanitizer can be used.

Personal Protective Equipment

- Wear *disposable* procedure mask, gloves, a gown, and eye protection (safety glasses or face shield) for all tasks in the cleaning and disinfecting process, including handling trash.
- If work must be done in close proximity to a positive or suspect positive person and/or in a small space with limited ventilation such as a patient room or vehicle, consult with EH&S.
- Gloves and gowns should be removed carefully to avoid contamination of the wearer and the surrounding area.
- Always wash hands immediately after removing gloves.

Contact Information

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Resources

- [FP&M Returning to Campus Safely](#)
- [UW Smart Restart](#)
- Video: [How to Keep Your Car Clean and Safe](#)
- Guidance: [Get the Facts about Coronavirus \(CDC\)](#)